

NOTE FOR THE RECORD

On 4 June 1970, [] checked with Mr. [] who advised that they were starting some renovations next week and that the following week [] staff will move in.

Ellen
5 June 70

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FILE

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DD/S 70-1663

24 APR 1970

MEMORANDUM FOR: Chief, Logistics Services Division

SUBJECT : Temporary Space Change for Three Members
of the NIPE Staff

1. John Bross spoke to me today about his desire to obtain better space accommodations for [redacted] and a secretary on a temporary basis until such time as the [redacted] space is finally available for full occupancy.

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2. The group occupies a small amount of space on the fifth floor behind the barrier which is not suitable to their operation, particularly as they are now actively engaged in some inter-agency studies which necessitate meetings with high level individuals and groups. If larger space facilities could be provided on a temporary basis any place in the building from the first floor on up I think this would be satisfactory to Mr. Bross. Please see what you can do and check with me for any additional guidance.

(signed) John W. Coffey

R. L. Bannerman
Deputy Director
for Support

DD/S:RLB:llc (22 April 1970)

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GROUP 1
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